



Date: 1<sup>st</sup> April 2023

Circular No.NVV/Info/1

Dear Parents,

We take this opportunity to welcome you and your ward to the new session at Navrachana Vidyani Vidyalaya. We wish you a joyous and fruitful year ahead. We would like to inform you that details of our procedures, policies and activities are available in the Students Almanac (Diary) which will be made available when the child joins after the school reopens.

However, there are few points which we would like you to take note of:

- The school will reopen for students of  
**Classes 2 to 9 (CBSE) on Wednesday, 5<sup>th</sup> April 2023.**  
**Class 1 (CBSE) on Monday, 10<sup>th</sup> April 2023.**
- **Reporting Time for students will be 7.55 am sharp.**
- **Timings:** Std 1 to 10 -7.55am to 2.10 pm (Monday to Friday)  
Std 3 to 10 -7.55 am to 1.05 pm (Saturday)  
Std 11 & 12- 7.55 am to 1.05 pm (Monday to Saturday)  
Std 1 & 2 will have no school on Saturdays.  
2nd and 4th Saturdays will be holiday for all students.
- Summer vacations will begin from 1<sup>st</sup> May 2023. School will reopen for students on Monday, 12<sup>th</sup> June 2023.
- All vans will enter the School from Pre-primary Gate and will park on school ground. For students coming in private vehicles, Parents are requested to park their vehicles at a distance from the school gate & accompany their children to the gate from where they will be ushered by security guards inside the school premises.
- The school starts at 8.00 am and the warning bell rings at 7.55 am. Students are expected to be within the school premises latest by 7.55 am and punctuality is expected every day.
- All students must come to School with a proper haircut and trimmed nails. Girls are permitted to use only black ribbons/rubber bands/hair bands. Boys should not sport long hair.
- Strict action will be taken against those children who do not come to School in proper uniform. We request parents not to purchase oversized/undersized uniforms. Skirt has to be knee length and shorts have to be 4 fingers above the knee.
- Sports Uniform should be worn every Tuesday and Thursday. For 2024-25 circular
- Kindly make sure that students bring books according to the timetable so that they do not have to carry heavy bags.

We hope to receive complete co-operation from all parents. Let us get together and function as a team for the welfare of our children.

Best Wishes  
Dr. Archana Mishra  
Principal